## Town of Glocester Mailbox Replacement Policy

In the event a mailbox is damaged as a result of the actions of employees of the Town in the performance of their duties, the Town will:

Provide restitution to the owner in the form of a check up to \$20.00 only, with no replacement option.

All claims must be made within a period of seven (7) days from the date on which the damage was sustained by filing a written report in a manner prescribed by the Town.

Effective Immediately

Adopted by the Town Council May 7, 2015