



**Town of Gloucester, RI**  
**Newly Constructed Town Road Dedication Checklist**

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**To initiate the application, the applicant shall submit the following to the Administrative Officer:**

The Director of Public Works may require borings in a proposed roadbed and test of compaction with engineering evaluation at the applicant's cost to determine compliance with street construction standards of the Town or as may be promulgated by the RI Department of Transportation for such situations as may be necessary as determined by the Public Works Director.

- Completed Project Review Application
- Completed Owner Authorization Form (one for each owner)
- Completed Project Team Form
- Applicable review fee
- Two (2) paper copies and one (1) mylar of the As-built drawings of the roadway (minimum size 24" x 36")
- Certification from the Public Works Director in writing that all required improvements have been satisfactorily completed
- Deed referencing all facilities to be accepted by the Town including an accurate description of all streets, easements, land and other facilities by metes and bounds and by reference to the final recorded plat
- Maintenance guarantee in the form of cash escrow or letter of credit in the amount of 5% of the original financial guarantee. In the absence of such financial guarantee, 5% of the total estimated cost of all required improvements shall be required